

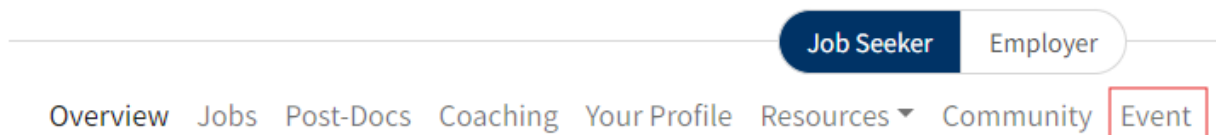


Requesting / Scheduling Interviews

The key to a successful career center experience is to secure your interviews with potential employers prior to the event. Please review the information below to ensure that you have correctly requested interviews. Be patient as most employers secure space in July.

Participating employers have the option to either directly receive your interview request and schedule with you online **OR** direct you to their website to formally apply *PRIOR* to being considered for an interview. This depends upon the employment rules for each institution and instructions are typically posted within the job description. Have your application materials ready!

- Login to your [Career Services account](#) using your AOM username/password and select the Event tab:



- On the **Event** tab click the “*ATTEND THIS EVENT*” link to highlight your curriculum vitae so exhibitors can find you and contact you about interviews while attending the 2025 Annual Meeting Career Fair.

A screenshot of the event page for the 2024 AOM Annual Meeting Career Fair. The page has a dark blue background. On the left is a photo of a woman speaking at a podium. To the right, the event title '2024 AOM ANNUAL MEETING CAREER FAIR' is displayed in white. Below the title, the 'Date' is 'August 9th - 12th, 2024' and the 'Location' is 'Hyatt Regency Chicago, Exhibit Level, East Tower, Riverside Exhibit Hall'. A 'Register Now!' section contains text about requesting interviews and a 'More Info' link. At the bottom, there are two buttons: 'ATTEND THIS EVENT' (highlighted with a red border) and 'EVENT DETAILS'.

- Under Event Links, click on the “**Event Jobs**” link.


- Set your calendar to reflect times you are NOT available to meet during the Annual Meeting.

Registered Attendee

Event Links

- [About this Event](#)
- [Attending Employers](#)
- [Event Jobs](#)
- [Unavailable Times](#)
- [Scheduled Interviews](#)
- [Message Center](#)

Spotlight Employer



香港科技大學
THE HONG KONG
UNIVERSITY OF SCIENCE
AND TECHNOLOGY

[Hong Kong University of Science and Technology](#)

View All Attending Employers

Unavailable Times

Please indicate below the times and dates that you are **UNAVAILABLE** for an interview. Hold CTRL key while clicking to select multiple times. Employers will be able to view your available times in order to schedule an interview. Scroll down to click the "Update/Confirm Scheduling" button to lock in your changes.

Times that are highlighted in **BLUE** designate scheduled interviews.
No change will occur if **BLUE** times are selected.

Aug
10
Saturday

08:00 - 08:30 am
08:30 - 09:00 am
09:00 - 09:30 am
09:30 - 10:00 am
10:00 - 10:30 am
10:30 - 11:00 am
11:00 - 11:30 am
11:30 - 12:00 pm
12:00 - 12:30 pm
12:30 - 01:00 pm
01:00 - 01:30 pm
01:30 - 02:00 pm
02:00 - 02:30 pm
02:30 - 03:00 pm
03:00 - 03:30 pm
03:30 - 04:00 pm
04:00 - 04:30 pm
04:30 - 05:00 pm
05:00 - 05:30 pm
05:30 - 06:00 pm
06:00 - 06:30 pm
06:30 - 07:00 pm
07:00 - 07:30 pm

Aug
11
Sunday

08:00 - 08:30 am
08:30 - 09:00 am
09:00 - 09:30 am
09:30 - 10:00 am
10:00 - 10:30 am
10:30 - 11:00 am
11:00 - 11:30 am
11:30 - 12:00 pm
12:00 - 12:30 pm
12:30 - 01:00 pm
01:00 - 01:30 pm
01:30 - 02:00 pm
02:00 - 02:30 pm
02:30 - 03:00 pm
03:00 - 03:30 pm
03:30 - 04:00 pm
04:00 - 04:30 pm
04:30 - 05:00 pm
05:00 - 05:30 pm
05:30 - 06:00 pm
06:00 - 06:30 pm
06:30 - 07:00 pm
07:00 - 07:30 pm

Aug
12
Monday

08:00 - 08:30 am
08:30 - 09:00 am
09:00 - 09:30 am
09:30 - 10:00 am
10:00 - 10:30 am
10:30 - 11:00 am
11:00 - 11:30 am
11:30 - 12:00 pm
12:00 - 12:30 pm
12:30 - 01:00 pm
01:00 - 01:30 pm
01:30 - 02:00 pm
02:00 - 02:30 pm
02:30 - 03:00 pm
03:00 - 03:30 pm
03:30 - 04:00 pm
04:00 - 04:30 pm
04:30 - 05:00 pm

Update/Confirm Schedule
Undo Changes
Return to Calendar

- Select Event Jobs to review open positions. Once you have located a position you are interested in, click on the title of the listing – then click the “**REQUEST INTERVIEW**” button.



Search Results: 4 Jobs

Sort By ▾

Create Alert

Open Rank Tenure-Track Positions in Strategy/OB/HR at Zhejiang University
Zhejiang University, School of Management

Save Job Expand

Facebook Twitter LinkedIn + Email Print

REQUEST INTERVIEW

WHO ARE WE?
Zhejiang University (ZJU) is located in Hangzhou, the capital city of Zhejiang Province (one of the most developed provinces in China). It was founded in 1911.

You are requesting an interview at the [2024 AOM Annual Meeting Career Fair](#)

- IF the option says “APPLY NOW” you are NOT logged into the job board so be sure to take this step!

Job Seeker Employer

Home ~~Jobs~~ Post-Docs Coaching Your Profile Resources ▾ Community Event

Help Sign In

Search Browse Dual Career Search Your Job Alerts Your Saved Jobs

Keywords Location All locations SEARCH FILTER

Only show [2024 AOM Annual Meeting Career Fair](#) jobs.

Search Results: 4 Jobs

Sort By ▾

Create Alert

Open Rank Tenure-Track Positions in Strategy/OB/HR at Zhejiang University
Zhejiang University, School of Management

Save Job Expand

Facebook Twitter LinkedIn + Email Print

APPLY NOW

WHO ARE WE?

- You will either be directed to their school’s website to apply first OR be directed to Request an Interview. Briefly introduce yourself and let them know the best way to reach you.
- Attach any documents you would like the employer to review (either by uploading or checking the box beside previously stored documents) - click “Save & Continue.”
- Carefully review the information that you have composed on the next page – if satisfied click the “**Request Interview**” button.



- Your interview request has now been sent to the employer. If the employer would like to schedule the interview, they will designate a location and time to meet you under the “Messages” section on your “Overview” page – if you are good with the time, simply confirm and meet them at the Career Fair.

If you have any questions or need assistance, please contact us at 914.326.1815